

# LICENSING ACT 2003 SUB COMMITTEE

Thursday, 3rd August, 2023  
10.30 am





# LICENSING ACT 2003 SUB COMMITTEE

Thursday, 3rd August, 2023 at 10.30 am

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

## **AGENDA**

### **1) *Apologies for Absence***

To receive any apologies for absence.

### **2) *Additional Items of Business***

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

### **3) *Declaration of Interest***

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

### **4) *Exclusion of the Public***

To determine during which items, if any, the public are to be excluded from the meeting.

## **LICENSING ACT CONDUCT OF HEARINGS**

5 - 14

### **5) *Determination of a Premises Licence Application***

15 – 48

## **MEMBERSHIP OF COMMITTEE**

Councillor Scott Cunliffe  
Councillor Anne Kelly

Councillor Mark Townsend

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## **BURNLEY BOROUGH COUNCIL**

### **LICENSING ACT 2003**

### **THE CONDUCT OF HEARINGS**

#### **1. Application**

- 1.1 All hearings subject to the Licensing Act 2003 (Hearings Regulations) 2005 will be held in accordance with this procedure. The Schedule to this procedure details the hearings which are subject to this procedure.

#### **2. Time of Hearing**

- 2.1 Hearings will commence within the times illustrated in Column 2 of the Schedule, and where the hearing is scheduled to take place on more than one day, it will take place on consecutive working days.
- 2.2 Hearings will normally take place during the daytime or occasionally from 6pm. Hearings may in exceptional circumstances take place at any time at the discretion of the Committee or Sub-Committee appointed to hear the matter.

#### **3. Members of the Committee or Sub-Committee**

- 3.1 Where the full Licensing Committee sit to hear an application, the full Committee will sit, excluding a member who:
- a) has sat on a Development Control hearing in respect of the premises subject to, or concerned in the Licensing Act 2003 application and/or
  - b) is affected by the application e.g. to be assessed on a case by case basis when a Member is a Member for the Ward or a nearby Ward in which the premises are situated

- c) has become an interested party by representing the applicant or any other party prior to the hearing.

3.2 Where a Sub-Committee sit to hear an application, it will consist of 3 members of the full Committee and will exclude a member who:

- a) has sat on a Development Control hearing in respect of the premises subject to, or concerned in the Licensing Act 2003 application and/or
- b) is affected by the application e.g. to be assessed on a case by case basis when a Member is a Member for the Ward or a nearby Ward in which the premises are situated
- c) has become an interested party by representing the applicant or any other party prior to the hearing.

Where hearings are conducted remotely a 4<sup>th</sup> substitute Member may also be present.

3.3 Members will act in accordance with the Licensing Act 2003, and statutory guidance and be aware of the Local Government Association Licensing Act 2003 – Councillor’s Handbook.

#### **4. Opening of a Hearing and Identifying Parties to the Hearing**

4.1 The Chair of the Committee or Sub-Committee will introduce the members of the Committee or Sub-Committee, and the administration team (Legal, Democracy & Licensing Officers).

4.2 The Legal Advisor will advise the Committee or Sub-Committee during the hearing. They will retire with the Committee or Sub-Committee members for the purposes of providing legal advice if so requested, but will not make recommendations or be part of the determination process. Should any legal advice be given that was not raised during the hearing it will be repeated to the parties before a decision is announced so that any contrary arguments to be taken into account can be made.

4.3 At the commencement of proceedings the Legal Advisor will identify in turn, each party to the hearing who is present, and in relation to that party,

- a) whether they are represented, and if so, by whom,

- b) whether they have requested the assistance of another person, and if so the Committee or Sub-Committee will decide if the request should be approved .
- 4.4 The Legal Advisor will identify in turn each party to the hearing who is not present at the hearing and in relation to that party will clarify;
- a) whether there is evidence that they were given Notice of the Hearing
  - b) whether that party has given notice of their intention to attend, be represented or not attend
  - c) whether that party has given notice that they consider a hearing to be unnecessary
  - d) whether that party has given notice that they wish to withdraw their representation
- 4.5 Where a party has given notice that they do not intend to attend or be represented, the Committee or Sub-Committee will state whether they intend to proceed in the absence of that party.
- 4.6 Where a party has not given such notice and has failed to attend or be represented, the Committee or Sub-Committee will then decide whether it is necessary in the public interest to adjourn the hearing to a specified date or hold the hearing in the party's absence. The Committee or Sub-Committee may invite representations from the other parties present on this issue before making their decision.
- 4.7 The Committee or Sub-Committee, should it decide to proceed, must subsequently consider the application, representation or notice made by a party who does not attend, attaching the appropriate weight of evidence to it.

## **5. Hearings to be held in public**

- 5.1 Unless the Committee determine otherwise following consideration of representations, if any, from the parties present, the hearing shall take place in public. A member of the public, unless a party to the hearing or a person granted permission to address the hearing by the Committee or Sub-Committee at the request of one of the parties, shall not be entitled to address the hearing.
- 5.2 Where representations are made under 5.1 above, such parts or the hearing as the Committee or Sub-Committee in their absolute discretion determine shall be held in private.

- 5.3 The decision at paragraph 5.2 and the reasons for it will be given in public, and the Committee or Sub-Committee will also state whether any party or any persons assisting or representing a party are to be treated as a member of the public for this purpose.

## **6. Commencement of the Hearing**

- 6.1 The Legal Advisor will explain the procedures that the Committee or Sub-Committee will follow at the hearing. In particular the Legal Advisor will clarify that;:
- a) the hearing will take the form of a discussion led by the Committee or Sub-Committee and cross-examination will not be permitted unless the Committee or Sub-Committee considers that cross examination is required for it to consider the representations, application or notice as the case may require.
  - b) Members of the Committee or Sub-Committee may ask a question of any party or other person appearing at the hearing.
  - c) Members of the Committee or Sub-Committee may take into account documentary or other information produced to the authority before the hearing in support of their application, representation or notice. These will have been provided to the Committee or Sub-Committee members by the Licensing Manager prior to the meeting and the substantive content of the documents need not be repeated verbally at the hearing.
  - d) Members of the Committee or Sub-Committee may take into account any new documentary or other information produced to the authority on the day of the hearing with the consent of all other parties (if any) and the substantive content of any such documents need not be repeated verbally at the hearing.
  - e) Parties will be allowed a maximum equal period to exercise their rights, such period to be determined by the Committee or Sub-Committee.
  - f) Parties will be allowed to clarify points upon which they wish to support their application.
  - g) Parties may seek permission to question any other party subject to Paragraph a) above.
  - h) Parties may seek permission to address the Committee or Sub-Committee.



## 7. Procedure

- 7.1 The Licensing Manager or other appointed officer of the Licensing Authority are not a party to the hearing. The Manager will outline the facts of the application and relevant representations received from parties.
- 7.2 The Licensing Manager will then outline the legislation under which a determination is required.
- 7.3 The Licensing Manager will outline;
  - a) Relevant parts of the Act
  - b) Relevant subordinate legislation
  - c) Relevant sections from the statutory guidance made under Section 182 of the Act
  - d) Relevant paragraphs of the Statement of Licensing Policy made under Section 5 of the Act.
  - e) The time limit which the Committee or Sub-Committee must make a determination under the law.
- 7.4 Each party to the hearing present will then in turn provide information supporting or clarifying of their representations – commencing with the Responsible Authorities, followed by any other parties present at the hearing, the Licensing Officer will read the relevant parts of any representations received from those not in attendance, and finally the applicant.
- 7.5 As each party finishes the Committee or Sub-committee may ask questions and will invite questions to be put to each party by the other parties.
- 7.6 Thereafter each party, commencing with the Responsible Authorities, followed by any other party and finally the Applicant, will be given an opportunity to summarise their representations. No new evidence will be allowed to be introduced by any party during the course of any such summation.
- 7.7 The Committee or Sub-Committee will disregard any information given by a party or any other person to whom permission to appear at the hearing has been given which is not relevant to;
  - a) Their application, representation or notice or in the case of another person, the application, representation or notice of the party requesting their appearance, and

- b) the promotion of the Licensing Objectives or in the case of a hearing to consider a notice given by a chief officer of the police, the crime prevention objective only.

7.8 The Committee or Sub-Committee will satisfy themselves that they have heard all the relevant information before concluding the hearing and retiring to make their decision in private.

## **8. Persons behaving in a disruptive manner**

8.1 The Committee or Sub-Committee may require any person attending the, hearing who in their opinion are behaving in a disruptive manner to leave the hearing and may;

- a) refuse to permit that person to return, or
- b) permit them to return only on such conditions as the Committee or Sub-Committee may specify

but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

## **9. Adjournment of Hearing**

9.1 The Committee or Sub-Committee may adjourn a hearing to a specified date or arrange for the hearing to be held on specified additional dates where it considers this necessary to consider any representations or notice made by a party. (A s53C `summary review` to be determined within 28 days of receipt)

9.2 It will not adjourn a hearing in such a way to create an effect on the requirements of granting or rejecting an application under Section 167 of the Act.

## **10. Determinations**

10.1 The Committee or Sub-Committee will usually make its determination at the conclusion of the hearing but in certain circumstances may make a determination within a period of 5 working days of the last day of the hearing.

## **11. Notice of Determination**

11.1 Following determination, the Licensing Manager will issue a notice of determination forthwith to all parties. Such notice will include the reasons for the determination and details of the right of any party to appeal against the decision.

**12. Record of Proceedings**

- 12.1 The Democracy Team Officer will provide for a record of the hearing to be taken in a permanent and intelligible form and kept for 6 years from the date of determination.

## SCHEDULE

Column 1		Column 2
<b>Provision under which hearing is held.</b>		<b>Period of time which hearing must be commenced.</b>
1.	Section 18(3)(a) (determination of application for premises license)	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 17(5)(c)
2.	Section 31(3)(a) (determination of application for a provisional statement).	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 17(5)(c) by virtue of section 30.
3.	Section 39(3)(a) (determination of application to vary premises license).	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 17(5)(c) by virtue of section 34(5).
4.	Section 39(3)(a) (determination of application to vary premises license to specify individual as premises supervisor).	20 working days beginning with the day after the end of the period within which a chief officer of police may give notice under section 37(5)
5.	Section 44(5)(a) (determination of application for transfer of premises license).	20 working days beginning with the day after the end of the period within which a chief officer of police or Secretary of State may give notice under section 42(6) or 42(8)
6.	Section 48(3)(a) (cancellation of interim authority notice following objection).	5 working days beginning with the day after the end of the period within which a chief officer of police or Secretary of State may give notice under section 48(2) or 48(2B)
7.	Section 52(2) (determination of application for review of premises licence).	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 51(3)(c).
8.	Section 53C (review of premises licence following review notice)	To be determined 28 days after the day of receipt of the review application as prescribed under section 53A(2)(b).
9.	Section 72(3)(a) (determination of application for club premises certificate).	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 71(6)(c)
10.	Section 85(3) (determination of application to vary club premises certificate)	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 71(6)(c) by virtue of section 84(4)

11.	Section 88(2) (determination of an application for review of club premises certificate)	20 working days beginning with the day after the end of the period during which representations may be made as prescribed under section 87(3)(c)
12.	Section 105(2)(a) (counter notice following objection to temporary event notice)	7 working days beginning with the day after the end of the period within which a relevant person may give a notice under section 104(2)
13.	Section 120(7)(a) (determination of application for grant of personal licence)	20 working days beginning with the day after the end of the period during within which the chief officer of police or Secretary of State may give a notice under section 120(5) or 120(7)
14.	Section 124(4)(a) (issues coming to light after grant or renewal of personal licence)	20 working days beginning with the day after the end of the period during within which the chief officer of police or Secretary of State may give a notice under section 124(3) or 124(3B)
15.	Section 167(5)(a) (review of premises licence following closure order or illegal working compliance order)	10 working days beginning with the day after the day the relevant licensing authority received the notice given under section 80(9) or 84(7) of the Anti-social Behaviour Crime & Policing Act 2014 or Schedule 6 of the Immigration Act 2016

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## REPORT TO LICENSING SUB-COMMITTEE



<b>DATE</b>	<b>3<sup>rd</sup> August 2023</b>
<b>PORTFOLIO</b>	<b>Community &amp; Environment</b>
<b>REPORT AUTHOR</b>	<b>Lisa Tempest</b>
<b>TEL NO</b>	<b>01282 425011</b>
<b>EMAIL</b>	<b>licensing@burnley.gov.uk</b>

Licensing Act 2003 application for a Premises Licence  
Queens Park, Burnley

### PURPOSE

1. To consider an application under section 17 of the Licensing Act 2003 (The Act) received from Person A for a Premises Licence for Queens Park, Burnley.
2. A copy of the application is attached at Appendix A.

### RECOMMENDATION

3. Members are recommended to make a determination under section 18 of the Act with a view to promoting the licensing objectives.
  - The prevention of crime and disorder
  - Public safety
  - Prevention of public nuisance
  - Protection of children from harm

The committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- To grant the licence, subject to the mandatory conditions and conditions consistent with the operating schedule;
- To alter, omit or add conditions to such an extent as is considered appropriate for the promotion of the licensing objectives;
- To exclude any of the licensable activities to which the application relates
- To amend the times for all or some of the licensable activities;
- To refuse to specify a person in the licence as the premises supervisor
- To refuse the application

### REASONS FOR RECOMMENDATION

4. Members of the Licensing Committee are responsible for determining such applications.

## SUMMARY OF KEY POINTS

5. An application for a premises licence under the Licensing Act 2003 was received by the Licensing Authority on 9<sup>th</sup> June 2023.

Full details of the application are listed in the application form and are summarised as follows:

- To enable occasional events limited to a maximum of five one-day events per annum which involve the carrying on of the following licensable activities:

The sale by retail of alcohol on the premises from 12 noon to 10pm  
Monday to Sunday

The provision of live & recorded music, performance of dance &  
anything similar both indoors and outdoors from 12 noon to 10pm  
Monday to Sunday

- The premises opening hours to be from 8am to 11pm Monday to Sunday

Copies of the application were sent to all Responsible Authorities. Relevant representations were received within the prescribed period from 1 individual and a copy of those representations are provided at Appendix B.

Relevant representations were also received within the prescribed period from the Environmental Health Officer. Following the representation period amended conditions were agreed between the applicant and environmental health as a responsible authority and the Environmental Health Officer subsequently withdrew their representation. The agreed amended conditions have now been incorporated into those originally set out at Section M of the application and a revised copy highlighting the changes is provided at Appendix C.

Members are reminded that representations are relevant where they relate to the likely effect of the grant of the application on one or more of the 4 licensing objectives which are:

- PREVENTION OF CRIME & DISORDER
- PUBLIC SAFETY
- PREVENTION OF PUBLIC NUISANCE
- PROTECTION OF CHILDREN FROM HARM

The applicant had, at section M of the application, detailed the steps they intend to take to promote the four licensing objectives. As outlined above, this section has since been amended following mediation with environmental health. A copy of the revised section M, which incorporates the amended agreed conditions, is provided at Appendix C.



This schedule is incorporated into the licence as conditions when a licence is granted. Sub-Committee can modify, i.e. alter, omit or add to these conditions following a hearing.

Notice of a hearing has been sent to the applicant and to each of the persons from whom the licensing authority has accepted a representation.

## FINANCIAL IMPLICATIONS AND BUDGET PROVISION

6. None

## POLICY IMPLICATIONS

7. The following paragraphs from Burnley Borough Council's Statement of Licensing Policy 2022 – 2027 are relevant to this application:

1.2 The policy sets out how the Licensing Authority will carry out those functions and make licensing decisions. Departures from this policy may be appropriate in exceptional situations depending on the individual circumstances of the case. The aim of this policy is to outline how the Licensing Authority intends to apply the licensing regime to promote a vibrant entertainment and cultural industry that boosts the local economy, whilst securing the safety and amenity of residential and business communities and enhancing community wellbeing.

1.4 The licensing function is carried out with a view to promoting the four licensing objectives which are:-

- The prevention of crime and disorder;
- Public safety;
- The prevention of public nuisance; and
- The protection of children from harm.

Each licensing objective has equal importance.

1.5 Licensing functions will be discharged with integrity and objectivity, and in accordance with the Equality Act 2010. As required, each application will be considered on its own individual merits. Unless representations are received an application must, and will, be granted in the terms sought, i.e. in accordance with the licensable activities applied for, the licensed hours applied for, the operating schedule and mandatory conditions.

1.6 The 2003 Act is part of a wider Government strategy to tackle crime, disorder and anti-social behaviour and reduce alcohol harm. It is recognised that the Act is not the primary mechanism for controlling nuisance by individuals once they are away from the premises, and beyond the control of the holder of a licence, club certificate or temporary event authorisation.

1.8 The Licensing Authority is committed to cooperative, partnership working with the trade, police, fire and rescue service, Responsible Authorities, Burnley Business Improvement District, local businesses, residents and others to promote the licensing objectives.

5.5.1 The organiser of any large scale or high risk event, wherever it is held, will be expected to involve the Council's Event Safety Advisory Group (ESAG) at the earliest opportunity in the planning stage. All event organisers will need to demonstrate how they intend to safely deliver their event in line with the licensing objectives, relevant H&S guidance and Council policy. Such events will normally be carried out under a Premises Licence.

5.5.2 The Licensing Authority wishes to encourage cultural and community events in the borough. The Council holds premises licences for some of its areas of public land and town centres which are available to host such events with the prior agreement of the Council.

The following extracts from the Home Office Revised Guidance issued under Section 182 of the Licensing Act 2003, issued in 2022 are also relevant:

9.12 Each responsible authority will be an expert in their respective field, and in some cases it is likely that a particular responsible authority will be the licensing authority's main source of advice in relation to a particular licensing objective. For example, the police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area. The police should usually therefore be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. However, any responsible authority under the 2003 Act may make representations with regard to any of the licensing objectives if they have evidence to support such representations. Licensing authorities must therefore consider all relevant representations from responsible authorities carefully, even where the reason for a particular responsible authority's interest or expertise in the promotion of a particular objective may not be immediately apparent. However, it remains incumbent on all responsible authorities to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

## **DETAILS OF CONSULTATION**

The statutory consultation has taken place.

## **BACKGROUND PAPERS**

9. Burnley Borough Council Statement of Licensing Policy.  
Licensing Act 2003.  
Home Office Revised Guidance issued under Section 182 of the Licensing Act 2003,  
issued in 2022.

**FURTHER INFORMATION**

**PLEASE CONTACT:**

Lisa Tempest at [licensing@burnley.gov.uk](mailto:licensing@burnley.gov.uk)

**ALSO:**

Karen Davies at [licensing@burnley.gov.uk](mailto:licensing@burnley.gov.uk)

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## Application for a Premises Licence to be Granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises details

<b>Postal address of premises or, if none, ordnance survey map reference or description</b>			
Queens Park Queens Park Road Burnley Lancashire			
<b>Post town</b>	Burnley	<b>Postcode</b>	BB10 3LB

<b>Telephone number at premises (if any)</b>	N/A
<b>Non-domestic rateable value of premises</b>	N/A – Premises is exempt.

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- |  |                             |
|--|-----------------------------|
| a) an individual or individuals *                    | please complete section (A) |
| b) a person other than an individual *               |                             |
| i as a limited company/limited liability partnership | please complete section (B) |
| ii as a partnership (other than limited liability)   | please complete section (B) |
| iii as an unincorporated association or              | please complete section (B) |
| iv other (for example a statutory corporation)       | please complete section (B) |
| c) a recognised club                                 | please complete section (B) |

- d) a charity
- e) the proprietor of an educational establishment
- f) a health service body
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England
- h) the chief officer of police of a police force in England and Wales

please complete section (B)  
 please complete section (B)  
 please complete section (B)  
 please complete section (B)  
 please complete section (B)  
 please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or  
 I am making the application pursuant to a statutory function or a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
<b>Date of birth</b>					
18 years old or over: <input checked="" type="checkbox"/> Please tick yes					
<b>Nationality</b>					
<b>Current residential address if different from premises address</b>					
<b>Post town</b>			<b>Postcode</b>		
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
<b>Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)</b>					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over:		Please tick yes <input type="checkbox"/>	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
08	07	2023

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

The premises is a 28-acre public park. A premises licence is sought to enable occasional events (limited to a maximum of five one-day events per annum) which involve the carrying on of licensable activities.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A
-----

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E) ✓
- f) recorded music (if ticking yes, fill in box F) ✓
- g) performances of dance (if ticking yes, fill in box G) ✓
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ✓

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J) ✓

In all cases complete boxes K, L and M



**A**

Plays Standard days and timings (please read guidance note 7)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<b>Please give further details here</b> (please read guidance note 4)	Both
Tue					
Wed			<b>State any seasonal variations for performing plays</b> (please read guidance note 5)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors			
					Outdoors			
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)					
Mon								
Tue								
Wed							<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)	
Thur								
Fri							<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat								
Sun								

**C**

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 7)			<b><u>Please give further details</u></b> (please read guidance note 4)
Day	Start	Finish	
Mon			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 5)
Tue			
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)
Fri			
Sat			
Sun			

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish				
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)			
Tue						
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)			
Thur						
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	12:00	22:00		Please give further details here (please read guidance note 4)	Both
Tue	12:00	22:00			
Wed	12:00	22:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	12:00	22:00			
Fri	12:00	22:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	12:00	22:00			
Sun	12:00	22:00			

**F**

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	
Day	Start	Finish	Indoors	
Mon	12:00	22:00		
Tue	12:00	22:00		
Wed	12:00	22:00		
Thur	12:00	22:00		
Fri	12:00	22:00		
Sat	12:00	22:00		
Sun	12:00	22:00		

			<b>Please give further details here</b> (please read guidance note 4)	
			<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 5)	
			<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	

**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon	12:00	22:00		<b><u>Please give further details here</u></b> (please read guidance note 4)	Both
Tue	12:00	22:00			
Wed	12:00	22:00	<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Thur	12:00	22:00			
Fri	12:00	22:00	<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	12:00	22:00			
Sun	12:00	22:00			

H

<p><b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><b>Will this entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)</p>	Indoors	
Mon	12:00	22:00		Outdoors	
Tue	12:00	22:00	<p><b>Please give further details here</b> (please read guidance note 4)</p>	Both	X
Wed	12:00	22:00			
Thur	12:00	22:00			
Fri	12:00	22:00	<p><b>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</b> (please read guidance note 5)</p>		
Sat	12:00	22:00	<p><b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</b> (please read guidance note 6)</p>		
Sun	12:00	22:00			



1

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)			
Mon						
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)			
Wed						
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)			
Fri						
Sat						
Sun						



K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None currently anticipated.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	08:00	23:00	<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6)
Tue	08:00	23:00	
Wed	08:00	23:00	
Thur	08:00	23:00	
Fri	08:00	23:00	
Sat	08:00	23:00	
Sun	08:00	23:00	

## M

Describe the steps you intend to take to promote the four licensing objectives:

### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

No event involving the carrying on of licensable activities under the authority of this premises licence will take place without the prior consent of the owner of the premises.

There shall be no more than five events each calendar year which involve the carrying on of licensable activities under the authority of this premises licence. No individual event will extend beyond a single day.

The Police Licensing Department and Burnley Borough Council Licensing Department will be notified in writing of any event which involves the carrying on of licensable activities under the authority of this premises licence a minimum of two months prior to the start of the event.

Where the Police Licensing Department have confirmed in writing to the Premises Licence Holder that an Event Plan is required, an Event Plan will be submitted to the Police Licensing Department a minimum of one month prior to the start of the event.

An Event Liaison Team (ELT) will operate on site throughout the duration of any event involving the carrying on of licensable activities under the authority of this premises licence to address relevant incidents or problems.

Prior to any event which involves the carrying on of licensable activities under the authority of this premises licence the licence holder or a nominated representative must attend at least one ESAG meeting (where such a group is in operation in respect of the area).

The Designated Premises Supervisor will be present at any time licensable activities are being carried on under the authority of this premises licence, except where otherwise agreed in writing with a representative of the Police Licensing Department or in the event of an emergency.

On any occasion that sales of alcohol by retail take place under the authority of this Premises Licence, the point of sale will be supervised by a personal licence holder.

On any occasion that sales of alcohol by retail take place under the authority of this Premises Licence, there will be a refusals log in respect each point of sale and said refusal log(s) will be made available for inspection by an authorised officer upon request.

Any CCTV equipment which is operated in respect of licensable activities being carried on under the authority of this Premises Licence will be maintained in good working order. Training will be provided for staff members in respect of the CCTV equipment in order that staff are capable of assisting officers if they request information to be provided from the CCTV system. Images recorded by the CCTV in respect of licensable activities being carried on under the authority of this Premises Licence shall be retained in unedited form for a minimum of 21 days after they are made and will be provided to an authorised officer upon request, so long as said request is in accordance with the Data Protection Act or any subsequent or alternative legislation.

**b) The prevention of crime and disorder**

Whenever any event which involves licensable activities being carried on under the authority of this premises licence takes place, SIA registered security staff and stewards shall be on duty in the numbers and at the times determined appropriate by the Event Plan or, in respect of an event where an Event Plan was not required, in accordance with a Risk Assessment.

The use of glass containers (including bottles) shall not be permitted by customers. Beverages shall be served in cans; or in plastic or polycarbonate containers or an equivalent alternative.

Alcohol shall only be sold or supplied to persons attending the event. Except for the purpose of delivery, no alcohol shall be allowed to be taken into the site. Only alcohol bought inside the site shall be allowed to be consumed within the site.

**c) Public safety**

The Premises Licence Holder or another appropriate body will employ the services of an appropriate number of qualified First Aid providers whenever there is an event which involves the carrying on of licensable activities under the authority of this Premises Licence.

During any event that involves licensable activities being carried on under the authority of this Premises Licence, vehicle movement within the curtilage of the premises will be limited to those which are essential and will be controlled to ensure the safety of public and staff. Emergency Services vehicles will have full access.

Prior to any event that involves licensable activities being carried on under the authority of this Premises Licence which is expected to result in a significant level of traffic, a traffic management plan will be devised and utilised. Where a traffic management plan is operated, it will include a dedicated route for emergency vehicles and, where necessary, said plan will also include the use of marshals to assist with directing traffic on access to the site, parking and the dispersal of customers.

**d) The prevention of public nuisance**

The Premises Licence Holder will employ the services of a noise consultant and ensure that plans are in place to manage noise on site and minimise disruption to residents and other relevant parties during any event that involves regulated entertainment being carried on under the authority of this Premises Licence.

During any event that involves licensable activities being carried on under the authority of this Premises Licence, noise from any form of regulated entertainment shall not cause unreasonable disturbance within the nearest sensitive properties.

During any event that involves licensable activities being carried on under the authority of this Premises Licence, local residents will be able to contact the organisers via a "hotline" at all times for information or to raise concerns about public nuisance.

During any event that involves licensable activities being carried on under the authority of this Premises Licence, the volume of amplified sound used in connection with any regulated entertainment shall, at all times, be under the ultimate control of the Premises Licence Holder.

**e) The protection of children from harm**

Any staff who are employed in respect of an event involving the sale of alcohol by retail under the authority of this Premises Licence and who are directly involved in the sale of alcohol by retail at said event will successfully complete training in respect of age related products within three months of the event. Said training will be fully documented and be available for inspection to an authorised officer upon request.

During any event that involves licensable activities being carried on under the authority of this Premises Licence at which the attendance of persons under the age of eighteen is permitted, there will be a dedicated welfare point for missing / found children which is clearly signed and manned at all times. This point will be indicated on any public literature or map of the event.

Whenever any event that involves the sale of alcohol by retail taking place under the authority of this Premises Licence, there shall be a written policy to prevent the sale or supply of alcohol to persons under 18 years of age. That policy shall require any person that appears to be under the age of 25 years to produce a recognised proof of age card accredited under the Proof of Age Standards Scheme (PASS) or if a proof of age card is not available a photo driving licence or passport indicating that they are over 18 years of age. Where such a policy is in operation, a notice or notices shall be displayed in and at the entrance to the premises where they can be clearly seen and read and shall indicate that it is unlawful for persons under 18 to purchase alcohol or for any person to purchase alcohol on behalf of a person under 18 years of age and also that a search policy is in force for the event.

Throughout any event involving the carrying on of licensable activities under the authority of this premises licence and the attendance of more than 5,000 people at one time, any patrons who are aged 17 years or under will be accompanied by a parent or parents or by a responsible adult.

Throughout any event involving the carrying on of licensable activities under the authority of this premises licence, door staff and marshals will monitor patrons to ensure that there are no persons aged 17 years or under drinking alcohol on site.

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**





LICENSING ACT 2003

QUEEN'S PARK

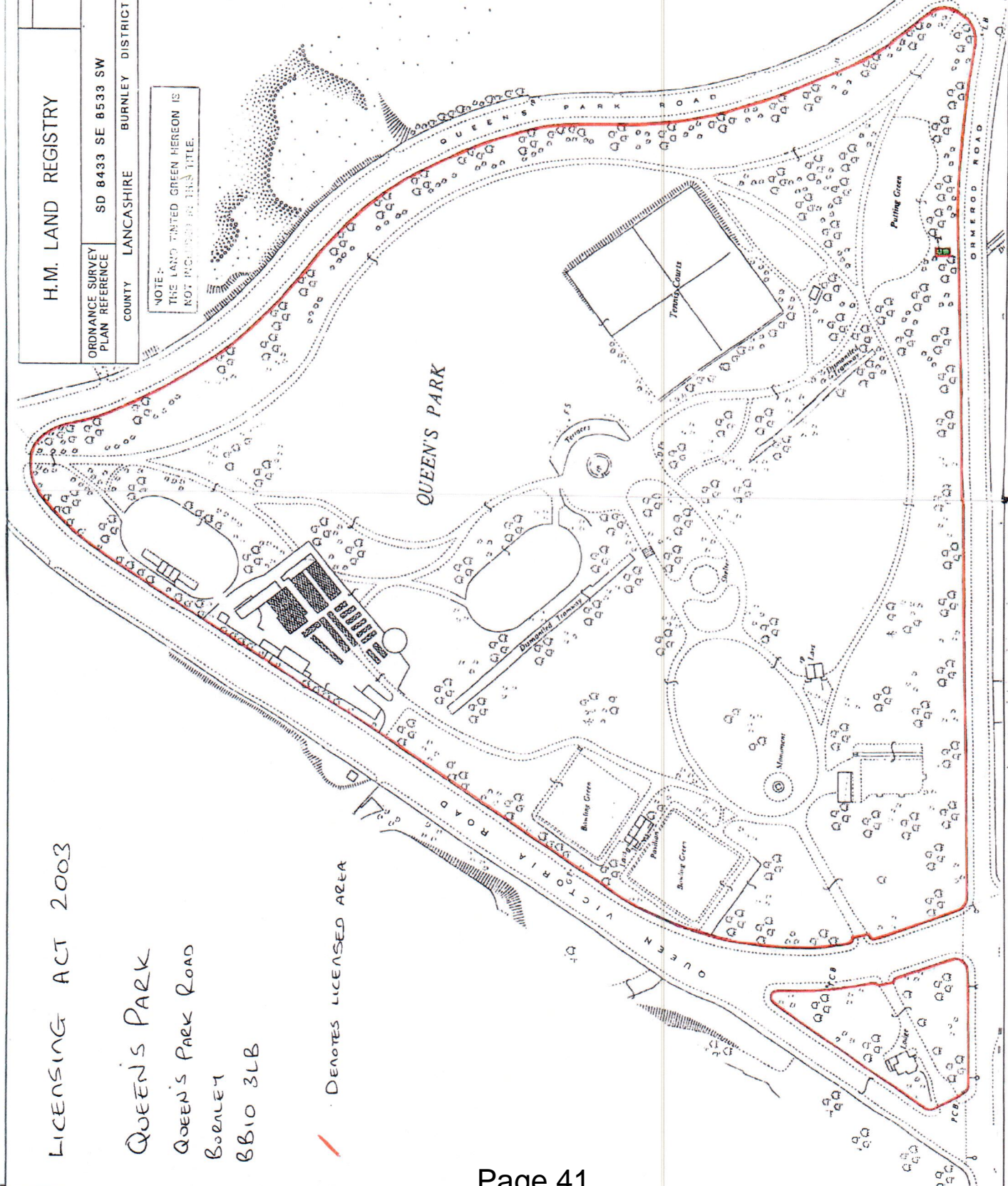
QUEEN'S PARK ROAD

BORALEY

BB10 3LB

— DENOTES LICENSED AREA

H.M. LAND REGISTRY		TITLE NUMBER <b>LA813260</b>
ORDNANCE SURVEY PLAN REFERENCE	SD 8433 SE 8533 SW	Scale 1/1250
COUNTY	LANCASHIRE	BURNLEY DISTRICT
NOTE: THE LAND TINTED GREEN HEREON IS NOT INCORPORATED IN THIS TITLE.		© Crown Copyright



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13 June 2023

Licensing Section  
Burnley Borough Council  
Town Hall, Manchester Road  
Burnley, BB11 9SA

Dear Sir/Madam

Application for sale of Alcohol in Queens Park, 12.00 - 22.00

My husband and I object to the issuing of and Alcohol Licence in Queens Park. The amount of time alcohol will be on sale is excessive amounting to all day drinking.

We object on the grounds of  
Prevention of Crime and disorder  
Public safety  
Prevention of public nuisance  
Protection of children from harm

Protection of children from harm, there will be loud bands, excessive noise harms hearing.

Drinking leads to drunkenness and unruly behaviour children should be protected from this.

Public Safety

How many people are going to attend this event. Is there a limit on numbers, how will this be assessed on the day.

Are the top gates, Ormerod Road, Ridge, Queens Park going to be locked, this was so at a previous ticketed event. Will the gates be policed to stop people climbing over them.

Will there be "security" provided by the event organisers, how many and under what criteria will they be operating.

Will the bringing of alcohol into the venue by the public be allowed, if so how monitored and prevented.

Prevention of Public Nuisance

Drunken behaviour is a nuisance. With alcohol drinking comes the need to urinate. There are limited facilities in the Park, will there be extra urinals etc provided. The park does not deserve to have people urinating in the trees.

Noise nuisance, from Live amplified bands will reverberate around the whole area.

We know this happens as we have experienced it previously, the sound was *actually audible inside our house and the back garden*, a considerable distance from the actual stage.

We would like a noise inhibitor fitted to all the amplification equipment fitted as a matter of course for any Loud Event in the Park. 10 hours of the same loud beat is unbearable

No alcohol would prevent much public disorder, drunken behaviour should not be tolerated anywhere, particularly not in a public park.

Is the park to remain open to the general public?

Who will ensure their enjoyment of a quiet safe space

Prevention of Crime and disorder

Alcohol and crowds, drinking causes trouble, a 10 hour licence is too long.

If the event is ticketed there will be people who will try and avoid paying, what steps will be taken to prevent this

Is this event ticketed, if so what will happen to the general public admission this could lead to altercations disorder etc

There is not sufficient parking around the park

It is bad enough normally, but school times, and Football days make it worse. No parking causes arguments.

If the original application had been worded correctly, it would've saved a great deal of Council time and money. Is it for alcohol and an event Everyday? Who knows?

14 days Notice should be given to the local residents of events taking place in the park

This letter is instead of my previous letter.

Yours faithfully

**Summary of Changes highlighted in bold:**

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)**

No event involving the carrying on of licensable activities under the authority of this premises licence will take place without the prior consent of the owner of the premises.

There shall be no more than five events each calendar year which involve the carrying on of licensable activities under the authority of this premises licence. No individual event will extend beyond a single day.

The Police Licensing Department, **Burnley Borough Council Licensing Department and Burnley Borough Council Environmental Health Department** will be notified in writing of any event which involves the carrying on of licensable activities under the authority of this premises licence a minimum of two months prior to the start of the event.

**Where the Police Licensing Department, Burnley Borough Council Licensing Department or the Burnley Borough Council Environmental Health Department request an Event Management Plan (EMP), one will be submitted no later than one month prior to the event and will include risk assessments and relevant insurances where appropriate.**

An Event Liaison Team (ELT) will operate on site throughout the duration of any event involving the carrying on of licensable activities under the authority of this premises licence to address relevant incidents or problems.

Prior to any event which involves the carrying on of licensable activities under the authority of this premises licence the licence holder or a nominated representative must attend at least one ESAG meeting (where such a group is in operation in respect of the area).

The Designated Premises Supervisor will be present at any time licensable activities are being carried on under the authority of this premises licence, except where otherwise agreed in writing with a representative of the Police Licensing Department or in the event of an emergency.

On any occasion that sales of alcohol by retail take place under the authority of this Premises Licence, the point of sale will be supervised by a personal licence holder.

On any occasion that sales of alcohol by retail take place under the authority of this Premises Licence, there will be a refusals log in respect each point of sale and said refusal log(s) will be made available for inspection by an authorised officer upon request.

Any CCTV equipment which is operated in respect of licensable activities being carried on under the authority of this Premises Licence will be maintained in good working order. Training will be provided for staff members in respect of the CCTV equipment in order that staff are capable of assisting officers if they request information to be provided from the CCTV system. Images recorded by the CCTV in respect of licensable activities being carried on under the authority of this Premises Licence shall be retained in unedited form for a minimum of 21 days after they are made and will be provided to an authorised officer upon request, so long as said request is in accordance with the Data Protection Act or any subsequent or alternative legislation.

#### **b) The prevention of crime and disorder**

Whenever any event which involves licensable activities being carried on under the authority of this premises licence takes place, SIA registered security staff and stewards shall be on duty in the numbers and at the times determined appropriate by the Event Plan or, in respect of an event where an Event Plan was not required, in accordance with a Risk Assessment.

The use of glass containers (including bottles) shall not be permitted by customers. Beverages shall be served in cans; or in plastic or polycarbonate containers or an equivalent alternative.

Alcohol shall only be sold or supplied to persons attending the event. Except for the purpose of delivery, no alcohol shall be allowed to be taken into the site. Only alcohol bought inside the site shall be allowed to be consumed within the site.

#### **c) Public safety**

The Premises Licence Holder or another appropriate body will employ the services of an appropriate number of qualified First Aid providers whenever there is an event which involves the carrying on of licensable activities under the authority of this Premises Licence.

During any event that involves licensable activities being carried on under the authority of this Premises Licence, vehicle movement within the curtilage of the premises will be limited to those which are essential and will be controlled to ensure the safety of public and staff. Emergency Services vehicles will have full access.

Prior to any event that involves licensable activities being carried on under the authority of this Premises Licence which is expected to result in a significant level of traffic, a traffic management plan will be devised and utilised. Where a traffic management plan is operated, it will include a dedicated route for emergency vehicles and, where necessary, said plan will also include the use of marshals to assist with directing traffic on access to the site, parking and the dispersal of customers.

**The premises shall operate a zero tolerance Drugs Policy. Any person found using drugs will be removed from the premises. Any person found to be dealing drugs will be detained (when it is safe and reasonable to do so) and Burnley police informed immediately. Any drugs seized will be securely stored and handed over to police following any event. The Drugs Policy shall be subject to approval by Burnley Police, such approval is not to be unreasonably withheld.**

**Subject to the type of proposed event and a risk assessment, the premises shall operate a search policy to deter the carrying of drugs or weapons. Such Policy shall be written and subject to approval by Lancashire Constabulary, such approval is not to be unreasonably withheld.**

**The use of any special effects (smoke machines, strobe lighting, dry ice machines, pyrotechnics and lasers) and fireworks shall be fully risk-assessed, and details shall be provided in advance to Burnley Council for their approval.**

#### **d) The prevention of public nuisance**

**The premises licence holder shall appoint a suitably qualified and experienced Acoustic Consultant in relation to any event that involves the carrying on of regulated entertainment under the authority of this premises licence. The Consultant shall advise on acoustic arrangements and sound levels prior to the event.**

**Throughout any event which involves the carrying on of regulated entertainment under the authority of this premises licence, regular Noise Assessments will be completed by a competent person(s) at the boundary of any noise-sensitive premises. Steps shall be taken to reduce the level of noise, if the assessments deem it to be necessary. A record of these assessments shall be maintained, and shall include the time and location of each assessment, the person making it and the results - plus any remedial action taken (if required).**

During any event that involves licensable activities being carried on under the authority of this Premises Licence, noise from any form of regulated entertainment shall not cause unreasonable disturbance within the nearest sensitive properties.

**During any event which involves the carrying on of licensable activities under the authority of this premises licence, a telephone number 'Hotline' for use of nearby residents to report any concerns or issues shall be established and published prior to each event, with all calls to that telephone number being logged - together with remedial action taken.**

During any event that involves licensable activities being carried on under the authority of this Premises Licence, the volume of amplified sound used in connection with any regulated entertainment shall, at all times, be under the ultimate control of the Premises Licence Holder.

**The premises and its exterior shall be cleared of litter at regular intervals throughout an event, and fully and promptly following the end of an event.**

**Notices will be positioned at the public exits to any event requesting customers to leave in a quiet and orderly manner.**

**Measures shall be implemented and adhered to in order to manage queuing outside the licensed premises, where necessary. Queuing lanes will be used where necessary to manage crowds.**

**A dispersal policy shall be implemented and adhered to. Including the details of the positioning of staff and door staff to manage dispersal of customers from the premises.**

#### **e) The protection of children from harm**

Any staff who are employed in respect of an event involving the sale of alcohol by retail under the authority of this Premises Licence and who are directly involved in the sale of alcohol by retail at said event will successfully complete training in respect of age-related products within three months of the event. Said training will be fully documented and be available for inspection to an authorised officer upon request.

During any event that involves licensable activities being carried on under the authority of this Premises Licence at which the attendance of persons under the age of eighteen is permitted, there will be a dedicated welfare point for missing / found children which is clearly signed and manned at all times. This point will be indicated on any public literature or map of the event.

Whenever any event that involves the sale of alcohol by retail taking place under the authority of this Premises Licence, there shall be a written policy to prevent the sale or supply of alcohol to persons under 18 years of age. That policy shall require any person that appears to be under the age of 25 years to produce a recognised proof of age card accredited under the Proof of Age Standards Scheme (PASS) or if a proof of age card is not available a photo driving licence or passport indicating that they are over 18 years of age. Where such a policy is in operation, a notice or notices shall be displayed in and at the entrance to the premises where they can be clearly seen and read and shall indicate that it is unlawful for persons under 18 to purchase alcohol or for any person to purchase alcohol on behalf of a person under 18 years of age and also that a search policy is in force for the event.

Throughout any event involving the carrying on of licensable activities under the authority of this premises licence and the attendance of more than 5,000 people at one time, any patrons who are aged 17 years or under will be accompanied by a parent or parents or by a responsible adult.

Throughout any event involving the carrying on of licensable activities under the authority of this premises licence, door staff and marshals will monitor patrons to ensure that there are no persons aged 17 years or under drinking alcohol on site.